

Completing the Power of Attorney

The Power of Attorney along with the Statutory Gift Rider is a total of nine pages; the Power of Attorney being six pages and the Statutory Gift Rider being three pages

Page 1

- On the bottom of the first page of the Power of Attorney you will print your name and address, then list your agents - individuals that you would like to make legal and financial decisions on your behalf. You will list these individuals, along with their addresses, in the order which you would like them to serve. You can continue making this list on the top of page two

Page 2 and 3

- On the top page two you will also have the option of selecting whether or not you want your first two agents acting together or your last two agents acting together. If you choose to have the agents act together then simply leave the list as is. If you would prefer your agents acting separately, one at a time, in the order listed, then initial the parenthesis that state so on the top of page two.
- On the bottom of page two following through to the top half of page three is a list of authorities, lettered "A" through "P", that your agents may have. If you select for your agents to have only a few of these authorities then initial in the parenthesis next to those authorities. However, if you select for your agent to have all those mentioned authorities then you only need to initial in the parenthesis next to the letter "P"
- Continuing on page three If you would like for your agents to be able to make transactions exceeding \$500 (annually) then you may initial the parenthesis next to "SGR", located right above section "i". In addition, if you would like to designate a monitor or an individual to oversee the actions of your agents then you may initial the parenthesis directly below "i" and fill out the portion which indicates the name and address of that monitor.

Page 4

- On the top of page four, with the very first parenthesis that appears, you will indicate whether or not you would like for your agents to be compensated, for their duty as an agent. This can be done by printing your initials in the parenthesis for a yes or leaving it a blank for no.
- Section "M" of page four is where you will sign in the presence of a notary.

Page 5 and 6

- Pages five through six is where your agents will sign in the presence of a notary as indicated.

Statutory Gift Rider

- If, in the Power of Attorney, on page four, you did not want your agents making transactions above \$500 (annually) then initial in the only parenthesis that appears on this page, otherwise skip this and then initial the first parenthesis, on the top of page two. Below this section you will also be able to write out specific authorities for your agents to have.
- The second parenthesis on page two is where you can indicate whether or not you want your agents making transactions/gifts to themselves (this will be for the purposes of protecting your assets, for example nursing home/Medicaid). If you choose no agents then leave this part blank, if you select all agents or even certain ones then list their names after you have initialed the parenthesis.
- You will proceed to sign in the presence of a notary on the bottom of this page as your witnesses will sign on page three